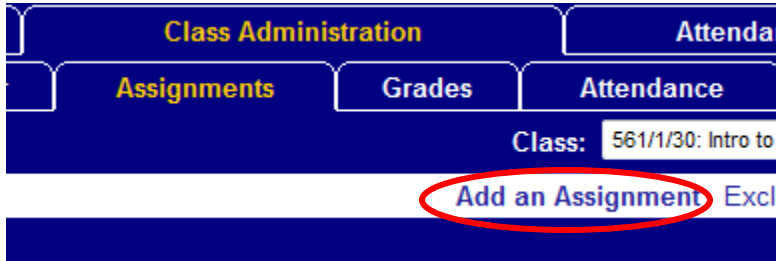


eSchoolBook

This training guide explains how to enter midterm grades into eSchoolBook.

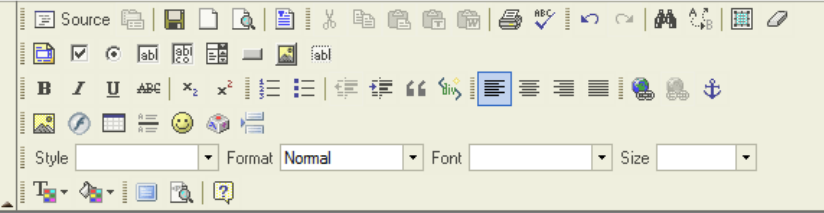
To post midterm grades in eSchoolBook:

1. In the Assignment tab, choose Add an Assignment.



2. Name the assignment midterm, choose Semester Exam from the Category dropdown list, choose midterm exam from the Marking Period dropdown list, and fill in all other information as it pertains to your exam. And, add it to other classes listed at the right of your screen if applicable. Click the Update button.

Here's an example of what your assignment information may look like:

| | |
|-----------------------------|--|
| Type: | Point System |
| Category: | Semester Exam |
| Name: | midterm |
| Date Assigned (mm/dd/yyyy): | 01/05/2010 |
| Date Due (mm/dd/yyyy): | 01/05/2010 |
| Marking Period: | midterm exam |
| Assignment be Graded?: | Yes |
| Points: | 100.00 |
| Extra Credit Points: | 0.00 |
| Viewable: | Yes |
| Description: | <div data-bbox="430 1501 1258 1711"></div> <p>The midterm exam will be on Tuesday, January 5. It will consist of 100 multiple choice questions and one essay. It will cover all of the course content. Please study your notes very carefully to prepare for the exam.</p> |

- To enter grades to the midterm exam assignment, click on the Grades tab and choose midterm exam from the dropdown list to access your midterm assignment. You can either enter the grades by clicking on the midterm assignment in this view, or by clicking on the Spreadsheet view and choosing midterm exam from the dropdown list. Always remember to click the Update button after entering grades.

Class: 2007/1/3

Assignments Spreadsheet

Assignments

| <u>Assignment</u> | <u>Type</u> | <u>Category</u> | <u>Marking Period</u> |
|-------------------------|--------------|-----------------|-----------------------|
| midterm | Point System | Semester Exam | midterm exam |

Assignments